

WOOLMER GREEN PARISH COUNCIL

Minutes of meeting held 11th September 2018

Present: Cllrs A Gribble (Chairman) P Corke (Vice Chairman) & S Hall.

In attendance: Mrs J. Pearce (Clerk).

4.1 To receive apologies for absence: Cllr A White who is on holiday, Cllr J Hawkins who is unwell and Cllr G Pinney due to a family emergency.

4.2 To consider requests for dispensation and pecuniary & other interests on items on the agenda: None.

4.3 To receive petitions, comments and questions from the public: None.

4.4 To approve minutes of the Council Meeting on 10 July: Resolved: The minutes of the 10 July Meeting were approved and signed by the Chairman as a correct record.

4.5 To receive reports on meetings attended by Councillors: Cllr Hawkins attended the August Councillors Surgery. Cllrs Corke, Hall & White attended the July Market.

4.6 To receive correspondence: The Council received: A letter from a resident about a squeaky swing which has been resolved. Correspondence from Marshalls about their faulty fire alarm. HCC "Call for Sites" as part of a review of the Waste Local Plan. Details of a show from a theatre company. Notification that Robbery Bottom Lane will be closed. Notification of vegetation removal by Network Rail. A price review from Steroplast. Notification from a resident that two dead moorhens were found by the pond. Correspondence from Cllr Richard Smith about a playground enquiry in Oaklands. An invitation from Low Carbon Workspaces. A fundraising letter from Essex & Herts Air Ambulance. A letter from Knebworth FC (see 4.8e). Notification from One YMCA that the Children's Centre signs at the hall will be changing. A copy of Knebworth FC's Annual Report. Documents relating to the Children's Centre (see 4.8f & g).

4.7 Planning (Cllr Corke)

a) 6/2018/2158/TPO St. Michael's Church, Various tree works to reduce and shape Yew, Lime, Ash, Oak, & Sycamore trees and remove Ash -Conservation area and Covered by TPO 510(2016) G1: Cllrs agreed the yew trees obscure the church but there is insufficient information on the Borough's website to enable the Council to comment on the application.

b) 6/2018/1863/HOUSE 27 Bridge Road, Erection of part single part two storey rear extension following demolition of existing conservatory and alterations to openings: No objection.

c) 6/2018/1864/LAWP 27 Bridge Road, Certificate of lawfulness for installation of front rooflight and rear dormer to facilitate hip to gable loft conversion to habitable space: No objection.

d) 6/2018/1759/TPO 5 Evergreen Close, Fell 1 x Silver Birch (TPO 105) and replace in new location: Objection

e) 6/2018/1600/LAWP 12 Carvers Croft: Application granted.

f) 6/2018/1382/HOUSE 20 Oak Road: Application granted.

g) 6/2018/0737/FULL 61 London Road, Lessiters: Application granted.

h) 6/2018/0317/LB Paynes Farm: Application refused.

i) 6/2017/0848/MAJ Entech House, appeal 18 September: No decision to report.

j) 17/02755/1 Retrospective application for gypsy site at Danesbury: No decision to report.

k) To receive update on Local Plan Examination: The Green Belt Review has been published and Hearing 5 will take place on Tuesday 6th & Wednesday 7th November. Hearing 6, to discuss individual sites, has been scheduled for week commencing 10th December. The planning consultant has written a draft document commenting on the study and Cllrs asked that para 2.20 referring to NPPF 137 making "as much use as possible of suitable brownfield sites and underutilised land" is highlighted. Knebworth Parish Council will be asked to comment.

4.8 Hall (Cllr Pinney) & Grounds: (Cllr Hawkins)

a) To consider quote for descaling showers: Resolved: To accept quote for £250+vat.

b) To receive a report on the weekly playground inspection: All is satisfactory apart from the balance beam in the Garden Road playground.

c) To receive a report on the Garden Road balance beam: Resolved: To accept quote for £500+vat to repair the equipment.

d) To review progress of clearing rubbish: No progress to report.

e) To discuss Knebworth FC's compensation enquiry: The hinges on the sports cupboard have been vandalised and Knebworth FC enquired whether the Council would pay compensation if their equipment

was stolen. The Council decided paying compensation was not appropriate and the equipment should be insured by the club. The hinges have been replaced and an additional lock has been fitted to the door to make the cupboard more secure.

f) To consider extended use of the Children's Centre premises: The Council gave consent for the shared and extended use of the premises by the Hertfordshire Community NHS Trust (HCT).

g) To consider new Children's Centre Underlease: One YMCA will be the lead agency of the new Family Centre from 1st October and will take the Underlease from HCC. The Parish Council will forward the Underlease document to its solicitor. **Action: Clerk.**

4.9 Finance: (Cllr Hall)

a) To receive and approve the payments for July/August: Resolved: To approve payments for July/August.

b) To receive and approve the accounts for July/August: Resolved: To approve accounts for July/August.

c) To approve completion of Audit Return 2017/18: The external audit has been completed and no matters were raised. Resolved: To approved external audit report.

4.10 Environment (Cllr White) & **Transport:** (Cllr Gribble)

a) To discuss highways matters: (i) One of the lights at the zebra crossing is not facing the road and will be reported to highways. **Action: Clerk.**

(ii) A near miss occurred this week due to dangerous parking near the Chequers. (iii) Cars have been parking in the footpath in London Road which obscures the line of sight for vehicles exiting New Road.

(iv) There is no further update on the B197 report.

4.11 To review progress of GDPR compliance: No progress to report.

4.12 To discuss email issues: The website has reverted back to the original host and restored to March 2018. The Council's emails are not working although the new host company has arranged for the Clerk to access hers. The problem occurred when the old host changed its server. The Council is working to resolve the issue.

4.13 To consider contributing to NALC response to gov. adult social care & wellbeing consultation: The Council agreed not to respond.

4.14 To receive announcements. (for information only):

a) Cllr Hall will attend the Allotments AGM on 16th October.

b) Cllr Corke will attend the Cllrs Surgery on 6th October.

c) Mr Jackson has donated £500 to the Council and complimented Cllr Hawkins for the colourful planters.

4.15 To agree the date of the next meeting: 9th October 2018.

JRP 13.09.18

Signed: _____
Chairman.

Date: _____