

WOOLMER GREEN PARISH COUNCIL

Minutes of the Annual Meeting of the Council held 18 May 2021

A risk assessment has been carried out to ensure the meeting is conducted in a Covid-19 secure way.

Present: Cllrs A Gribble (Chairman), P Corke (Vice Chairman), T Dix, S Hall & R Horton.

In attendance: Mrs J. Pearce (Clerk).

- 1.1 To elect a Chairman for 2021/22:** Proposed Cllr Hall, seconded Cllr Dix nominating Cllr Gribble as Chairman. Resolved: Cllr Gribble is appointed Chairman for 2021/22.
- 1.2 To receive the Chairman's Declaration of Acceptance of Office.** Cllr Gribble signed the Declaration of Acceptance of Office.
- 1.3 To elect a Vice-Chairman for 2021/22:** Proposed Cllr Hall, seconded Cllr Gribble nominating Cllr Corke as Vice-Chairman. Resolved: Cllr Corke is appointed Vice-Chairman for 2021/22.
- 1.4 To receive the Vice-Chairman's Declaration of Acceptance of Office.** Cllr Corke signed the Declaration of Acceptance of Office.
- 1.5 To receive apologies for absence:** Cllr Pinney withdrew from the meeting in order the Council could comply with Covid-19 Regulations.
- 1.6 To receive Registers of Interest:** All Cllrs present signed to confirm their Register of Interest remained true.
- 1.7 To appoint councillors to the following specific responsibilities:**
 - Cllr Gribble: Transport, Young Persons Liaison & Staffing Committee.
 - Cllr Corke: Planning, Community & Staffing Committee.
 - Cllr Dix: Grounds.
 - Cllr Hall: Finance, Staffing Committee & Allotments Liaison.
 - Cllr Horton: Planning & Environment.
 - Cllr Pinney: Hall & Community.
- 1.8. To approve Standing Orders:** Amendments due to the UK departing from the EU. Resolved: To approve Standing Orders.
- 1.9 To review Council's policies & risk assessments:** No amendments or changes were recommended.
- 1.10. To appoint an internal Auditor for 2021/22:** Resolved: That Mr Bootle be appointed internal auditor for 2021/22.
- 1.11 To consider requests for dispensation and pecuniary & other interests on items on the agenda:** None.
- 1.12 To receive petitions, comments and questions from the public:** None.
- 1.13 To approve minutes of the Council Meeting on 26 April:** Resolved: The minutes of the 26 April Meeting were approved and signed by the Chairman as a correct record.
- 1.14 To receive reports on meetings attended by Councillors:** Cllrs Corke, Hall & Horton attended the April market. The Clerk, by chance, joined a meeting between an HCC Enforcement Officer and two residents to discuss a border fence dividing the common land and adjacent property. The Clerk attended a meeting with WHBC which introduced the new Healthy Hub information web site.
- 1.15 To receive correspondence:** The Council received: A letter from WHBC to say the Asset of Community Value listing for the Red Lion has expired. Notification of The Herts Half & 10K event. Notification from Plusnet of price increases. Change of bank details from Herts Fullstop. The results of an eDNA survey on the pond which confirmed great crested newts are present. Various correspondence from a resident and an HCC Enforcement Officer concerning the common land boundary. Copies of correspondence from WHBC used to determine the Asset of Community Value application. A letter from CPRE Herts outlining the work they are doing.
- 1.16 Planning: (Cllr Horton)**
 - a) 6/2021/1027/HOUSE 5 Twin Foxes: No decision to report.
 - b) 6/2021/1031/HOUSE 4 Holly Road: No decision to report.
 - c) 6/2021/0473/LAWE Woolmer Green Village Hall: Application refused.
 - d) 6/2021/0344/VAR Kellard House (safe crossing): No decision to report.
 - e) To receive an update on Asset of Community Value application: No decision to report.
 - f) 6/2019/1291/HOUSE 59 Garden Road, Update on unauthorised works: The enforcement officer has visited the property and will make their decision shortly.
 - g) To receive update on Local Plan Examination: No update to report.

1.17 Hall (Cllr Pinney) & Grounds: (Cllr Dix)

a) To receive a report on the weekly playground inspection: All is satisfactory. The work to install the new bark surface has been completed.

1.18 Finance: (Cllr Hall)

a) To receive and approve the payments for April: Resolved: To approve the payments for April.

b) To receive and approve the accounts & bank reconciliation for April: Resolved: To approve the accounts & bank reconciliation for April.

c) To approve the Annual Governance Statement 2020/21: Resolved: To approve the Annual Governance Statement 2020/21 which was signed by the Chairman & the Clerk.

d) To approve the Accounting Statement 2020/21: Resolved: To approve the Accounting Statement 2020/21 which was signed by the Chairman & the Clerk.

e) To approve the date of the Period of for the Exercise of Public Rights: Resolved: 14 June to 23 July.

f) To Approve the date the Notice is to be published on the Councils website: Resolved: 11 June.

g) To approve Financial Regulations: Amendments due to the UK departing from the EU. Resolved: To approve Financial Regulations.

h) To approve payments by BACS & CHAPS for 2021/22: Resolved: To continue to make payments by BACS & CHAPS.

i) To report bad debts for 2020/21: No bad debts to report.

j) To consider a payment to the internal auditor: Resolved: To pay internal auditor £75. **Action: Clerk.**

k) To receive a report on the Job Retention Scheme: £1,038.68 has been claimed for April.

1.19 Environment (Cllr Horton) & Transport: (Cllr Gribble)

a) To discuss other highways matters: It was noted that flooding occurs outside of Tesco which will be reported. **Action: Clerk.**

b) To discuss arrangements for the Great British Spring Clean, 6 June: Resolved: To purchase necessary equipment. **Action: Cllr Horton & Clerk.**

1.20 Community (Cllrs Corke & Pinney)

a) To discuss arranging a community event: Cllrs discussed organising a community picnic event on Sunday 15 August.

1.21 To receive announcements. (for information only).

None were received.

1.22 To agree date of next meeting – Tuesday 8th June at 7.30pm.