

WOOLMER GREEN PARISH COUNCIL

Minutes of meeting held 11th August 2020

Present: Cllrs A Gribble (Chairman), T Dix, S Hall, R Horton & G Pinney.

In attendance: Mrs J. Pearce (Clerk). Borough Cllrs J Cragg & R Trigg.

4.1 To receive apologies for absence: Cllr Corke due to work commitments.

4.2 To consider requests for dispensation and pecuniary & other interests on items on the agenda: None.

4.3 To receive petitions, comments and questions from the public: None.

4.4 To approve minutes of the Council Meeting on 14 July: Resolved: The minutes of the 14 July meeting were approved and signed by the Chairman as a correct record.

4.5 To receive reports on meetings attended by Councillors: Cllrs Gribble, Dix & Horton held a virtual meeting with the planning consultant in preparation for the Local Plan Hearing session on Woolmer Green.

4.6 To receive correspondence: The Council received: Notification from Plusnet that internet charges will increase from £11.99 to £12.17 (including vat) per month from 7th October 2020. Thereafter charges will increase in line with CPI in June each year. A resident retrieving items from the hall loft reported that it doesn't open properly. Cllrs did not consider it was faulty.

4.7 Planning (Cllr Corke & Horton)

a) 6/2020/1461/COND Entech, conditions: 10 (Drainage Strategy) was not approved. Condition 13 (Street lighting) was approved. Condition 14 (PV) was approved. Condition 15 (Hard and soft landscaping) was not approved.

b) 6/2020/1233/FULL Tesco Express, Installation of a "through the wall" ATM unit, CCTV camera and security light: Application granted.

c) 6/2020/1168/ADV Tesco Express, Installation of 4 x fascia signs (3 non-illuminated and internally illuminated) 1 x internally illuminated projecting sign and 8 x non-illuminated graphic signs: Application granted

d) 6/2020/1244/FULL Tesco Express, Installation of a Co2 gas cooler plant, 3 x air conditioning units and a satellite dish: Application granted.

g) 17/02755/1 Retrospective application for gypsy site at Danesbury: This will be decided at a Planning Control Committee Meeting on 20th August.

h) To discuss Local Plan Examination: At Hearing 8 the planning inspector suggested he did not see a problem with the Green Belt site HS15 remaining in the Local Plan even though the Entech site and Marshalls will also be developed. The Council approved a letter to be sent to the inspector inviting him to arrange a site visit. **Action: Clerk.**

4.8 Hall (Cllr Pinney) & Grounds: (Cllr Dix)

a) To discuss preparations for opening the hall: The Council agreed to reopen the hall on 1st September and take staff off of the furlough scheme. ACRE advice will be followed which requires hall users to clean the toilet & touch points before and after use and sign to say this had been done. Users will be asked to only admit one person at a time to a toilet facility. For the time being only the disabled toilet will be used with some limited use of a changing room toilet, therefore the Council considered that the electric hand driers could continue to be used. The Council also agreed that karate, which has submitted a risk assessment, could use the hall from 14th August.

b) To approve Covid-19 Special Hire Conditions: Resolved: To approve Covid-19 Special Hire Conditions.

c) To consider boiler maintenance agreement: Obtained quote considered too expensive. Awaiting further quotes.

d) To consider purchasing 4 small tables: Will only be considered if funding is available.

e) To consider variation to licence to include outside area: Resolved: To apply for a variation of the hall Entertainments Licence to include the outside area. Total cost £160. **Action: Clerk.**

f) To discuss hall hire rates: The Council agreed to delay any increase in hire rates and reconsider in the new year.

g) To consider quote to replace bark surface in Garden Road playground: Awaiting quote.

4.9 Finance: (Cllr Hall)

a) To receive and approve the payments for July: Resolved: To approve payments for July.

- b) To receive and approve the accounts for June: Hall lettings are down by £17,000 but the Council has benefited from the Job Retention Scheme which has paid £5,000 to date. The Council will continue to only spend on essential items. Resolved: To approve accounts for July.
- c) To receive a report on the conclusion of external audit: The external audit report has been completed and no matters were raised. Resolved: To approved external audit report.
- d) To receive an update on the Job Retention Scheme: The Parish Council has successfully claimed for three staff under the Government Job Retention Scheme for July. The Council agreed to make a further final claim for August. **Action: Clerk.**

4.10 Environment (Cllr Horton) & Transport: (Cllr Gribble)

To discuss highways matters: County Cllr Richard Smith had submitted details of the second part of the footway reconstruction in Longmead which will be completed between 27 August & 1 September and is funded by Cllr Smith's Highway Locality Budget.

4.11 To receive announcements. *(for information only)*.

The weekly playground inspection had been carried out and all is satisfactory.

4.12 To agree the date of the next meeting: Council Meeting Tuesday 8 September at 7.30pm.

JRP 12.08.20

Signed: _____
Chairman.

Date: _____