

WOOLMER GREEN PARISH COUNCIL

Minutes of meeting held 12th October 2021

A risk assessment has been carried out to ensure the meeting is conducted in a Covid-19 secure way.

Present: Cllrs A Gribble (Chairman), T Dix & R Horton.

In attendance: Mrs J. Pearce (Clerk).

5.1 To receive apologies for absence: Cllrs P Corke (Vice Chairman) & G Pinney due to work commitments. Cllr S Hall who is on holiday. Borough Cllrs J Cragg & R Trigg. County Cllr T Kingsbury.

5.2 To consider requests for dispensation and pecuniary & other interests on items on the agenda: None.

5.3 To receive petitions, comments and questions from the public: None.

5.4 To approve minutes of the Council Meeting 14 September: Resolved: The minutes of the Council Meeting of 14 September were approved and signed by the Chairman as a correct record.

5.5 To receive reports on meetings & events attended by Councillors: Cllr Horton attended the September market. Cllrs Gribble, Corke, Hall & Horton attended the unveiling of the defibrillator at the Red Lion by the Mayor of Welwyn Hatfield.

5.6 To receive correspondence: The Council received: A copy of a letter from a resident to WHBC correcting some confusion over Welwyn Wards. Notification from National Highways informing of the closure of the A1(M) for work to Pottersheath Road overbridge. Notification that the PC's insurance broker is changing its name to Gallagher. Information from 20s Plenty. A thank you letter from former County Cllr Smith for his gift. A letter from Herts Constabulary about the constraint on its capacity to support events. Notification from Sage that support for Sage Instant Payroll will end at the end of the current tax year and will recommend an alternative plan.

5.7 Planning (*Cllr Corke & Horton*)

- a) 6/2021/2116/FULL The Chequers: No decision to report.
- b) 6/2021/1995/HOUSE 21 Twin Foxes: Application granted.
- c) 6/2021/1981/HOUSE 31 New Road: Application granted.
- d) To receive update on Local Plan Examination: No progress to report.

5.8 Hall (*Cllr Pinney*) & **Grounds:** (*Cllr Dix*)

- a) To discuss fire alarm display panel: It was agreed to obtain a quote to install a simplified system.
- b) To consider quotes for Legionella Risk Assessment: Resolved: To accept quote for £450.
- c) To receive a report on the weekly playground inspection: All is satisfactory.
- d) To receive update on replacement of swing posts: Awaiting an update from the contractor.

5.9 Finance: (*Cllr Hall*)

- a) To receive and approve the payments for September: Resolved: To approve payments for September.
- b) To receive and approve the accounts & bank reconciliation for September: Approval of the bank reconciliation was deferred. Resolved: To approve the accounts for September.
- c) To consider a donation to RBL Poppy Appeal: Resolved: To donate £50. **Action: Clerk.**
- d) To receive a report on the Job Retention Scheme: £521.32 has been claimed for September. The scheme has now ended.
- e) To approve conclusion of external audit: No issues were raised. Resolved: To approve the conclusion of the external audit.
- f) To discuss budget 2022/23: Cllrs discussed the precept, hall hire rates and possible projects. A number of projects will be costed. **Action: Clerk.**

5.10 Environment (*Cllr Horton*) & **Transport:** (*Cllr Gribble*)

- a) To discuss highways matters: The lamp post in New Road in front of the fox cottages has been moved back in preparation for installing the new footway in the New Year.
- b) To discuss the Queen's Green Canopy: Grants are available to Parish Councils for tree planting to commemorate the Queen's Platinum Jubilee. The Council has been discussing tree planting with highways. Details will be included in the next newsletter. **Action: Clerk.**

5.11 Community (*Cllrs Corke & Pinney*)

- a) To discuss Annual Community Award: Cllrs agreed to defer a decision so that all Members could contribute.
- b) To discuss holding community events: The church is keen to participate the Carol's round the Pond

event again this year. An application will be made for the closure of New Road for two hours on Christmas Eve.

Action: Clerk.

5.12 To consider ideas for the Parish Council Christmas card: It was agreed to ask residents, in the next newsletter, to submit festive photos that would be suitable.

Action: Clerk.

5.13 To discuss web site accessibility: Resolved: To commission an Accessibility Audit for £99.99.

5.14 To receive announcements. (*for information only*).

a) The morning caretaker will be retiring soon.

b) Damage occurred to a door during Saturday's party and the repair cost will be deducted from the hirer's damage deposit.

c) The Council discussed additions to the hall's T&Cs to be included on November's agenda.

5.15 To agree the date of the next meeting: Council Meeting Tuesday 9 November 2021 at 7.30pm.

JRP 13.10.21

Signed: _____
Chairman.

Date: _____