

# WOOLMER GREEN PARISH COUNCIL

## Minutes of the Annual Meeting of the Council held 9th May 2023

**Present:** Cllrs A Gribble (Chairman), P Corke (Vice Chairman), T Dix, S Hall, R Horton & G Pinney.

**In attendance:** Mrs J. Pearce (Clerk). Borough Cllr J Cragg. One member of the public at the beginning of the meeting.

- 1.1 To elect a Chairman for 2023/24:** Proposed Cllr Hall, seconded Cllr Dix nominating Cllr Gribble as Chairman. Resolved: Cllr Gribble is appointed Chairman for 2023/24.
- 1.2 To receive the Chairman's Declaration of Acceptance of Office.** Cllr Gribble signed the Declaration of Acceptance of Office.
- 1.3 To elect a Vice-Chairman for 2023/24:** Proposed Cllr Gribble, seconded Cllr Horton nominating Cllr Corke as Vice-Chairman. Resolved: Cllr Corke is appointed Vice-Chairman for 2023/24.
- 1.4 To receive the Vice-Chairman's Declaration of Acceptance of Office.** Cllr Corke signed the Declaration of Acceptance of Office.
- 1.5 To receive apologies for absence:** County Cllr T Kinsbury, Borough Cllrs T Mitchinson & R Trigg.
- 1.6 To receive Registers of Interest:** Cllrs Dix, Gribble, Hall & Horton submitted their Register of Members Interests form.
- 1.7 To appoint councillors to the following specific responsibilities:**  
Cllr Gribble: Transport, Young Persons Liaison & Staffing Committee.  
Cllr Corke: Community, Village Hall & Staffing Committee.  
Cllr Dix: Planning, Environment & Grounds.  
Cllr Hall: Finance, Staffing Committee & Allotments Liaison.  
Cllr Horton: Planning & Environment.  
Cllr Pinney: Community & Village Hall.
- 1.8 To review Council's policies & risk assessments:** No amendments or changes were recommended.
- 1.9 To review the Council's eligibility for the Power of General Competence:** Resolved: That the Council meets the two criteria for eligibility (LA 2011 s8) set out in a statutory instrument known as the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 and to review this decision at the Annual Meeting of the Council at the next ordinary election.
- 1.10. To appoint an internal Auditor for 2023/24:** Resolved: That Mr Bootle be appointed internal auditor for 2023/24.
- 1.11 To consider requests for dispensation and pecuniary & other interests on items on the agenda:** Cllr Hall declared an interest in items 1.17e & 1.17f.
- 1.12 To receive petitions, comments and questions from the public:** A member of the public had sent a letter to the Council asking if they could run the bar at the village hall. The Council explained that arrangements have been in place for many years and if a vacancy occurred it would be advertised.
- 1.13 To approve minutes of the Council Meeting on 14 March:** Resolved: The minutes of the 14 March Meeting were approved and signed by the Chairman as a correct record.
- 1.14 To note minutes of the Annual Parish Meeting 18 April:** The minutes of the Annual Meeting were noted.
- 1.15 To receive reports on meetings attended by Councillors:** Cllr Horton attended the April market. Cllrs Gribble & Horton presented Jenny Hawkins with the Community Award 2022. All Cllrs attended the Wheels on Woolmer Green car show. Cllr Gribble attended an online meeting with HCC Social Services and Look Ahead (Notes of the meeting had been circulated).
- 1.16 To receive correspondence:** The Council received: A letter from a resident about the purdah period. An invitation for comments on the HCC Digital & Technology Strategy 2023-27. A complaint about inconsiderate parking in Garden Close. Two complaints were received about dogs in the tennis court including one incident of dog fouling (see item 1.18c). Notification from HFHS that their monitor scheme has been put on hold. A letter from the land lady of the Red Lion; the Council approved the response. Information from HCC on their Environmental Improvement Grant Scheme. Information from the Council's Ill Health Liability Insurance provider on access to information. Congratulations from a resident to Councillors for giving up their time for the village. Copy of a letter from residents to HCC Social Services. Two complaints about the car show (see item 1.21a).

*Cllr Pinney joined the meeting.*

### **1.17 Planning: (Cllrs Dix & Horton)**

- a) 6/2023/0827/TPO 5 Evergreen Close, Birch trees x 2. Crown reduction at 15% to allow light to reach solar panels TPO105 T4 TPO105 T5: No objection.

- b) 6/2023/0582/HOUSE 43 London, Erection of a part single storey, part two storey rear extension with Juliet balcony and rooflights, alterations to porch and existing openings, insertion of new windows in flank wall, removal of chimney, and alteration of external materials from dashed render with smooth painted render, following the demolition of the existing rear conservatory: No objection.
- c) 6/2023/0391/HOUSE 12 Broadfield Road: Application granted.
- d) 6/2023/0203/HOUSE 26 New Road: Application granted.
- e) 6/2023/0296/LAWP 50 Carvers Croft: Application granted.
- f) 6/2023/0109/HOUSE 19 Hay Wains: No decision to report.
- g) 6/2023/0178/LAWP 16 Wolves Mere: Application granted.
- e) To receive update on Local Plan Examination: No update to report.

**1.18 Hall (Cllrs Corke & Pinney) & Grounds: (Cllr Dix)**

- a) To consider purchase of new projector: Resolved: To purchase projector up to £150.
- b) To receive a report on the weekly playground inspection: All is satisfactory.
- c) To discuss dogs in the tennis court: Following complaints the Council agreed to erect a 'No dogs allowed' sign. **Action: Clerk.**
- d) To discuss allowing the dance group to erect a sign: The Council did not agree to a fixed sign but agreed to permit a movable sign to be displayed when the dance class is present.
- e) To consider quote to repair hall gutter soffits: The Council agreed investigations could go ahead. Resolved: To accept estimate of £440.

**1.19 Finance: (Cllr Hall)**

- a) To receive and approve the payments for March/April: Resolved: To approve the payments for March/April.
- b) To receive and approve the accounts & bank reconciliation for March/April: Resolved: To approve the accounts & bank reconciliation for March/April.
- c) To approve the Annual Governance Statement 2022/23: Resolved: To approve the Annual Governance Statement 2022/23 which was signed by the Chairman & the Clerk.
- d) To approve the Accounting Statement 2022/23: Resolved: To approve the Accounting Statement 2022/23 which was signed by the Chairman & the Clerk.
- e) To approve the date of the Period of for the Exercise of Public Rights: Resolved: 5 June to 14 July.
- f) To Approve the date the Notice is to be published on the Councils website: Resolved: 22 May.
- g) To approve payments by BACS & CHAPS for 2023/24: Resolved: To continue to make payments by BACS & CHAPS.
- i) To report bad debts for 2022/23: No bad debts to report.
- j) To consider a payment to the internal auditor: Resolved: To pay internal auditor £75. **Action: Clerk.**

**1.20 Environment (Cllr Dix & Horton) & Transport: (Cllr Gribble)**

- a) To discuss other highways matters: (i) There are potholes along London Road which will be reported. (ii) Flooding outside Tesco continues during bouts of heavy rain.

**1.21 Community (Cllrs Corke & Pinney)**

- a) To receive a report on Wheels on Woolmer Green: Cllr Pinney was thanked for organising the car show along with Stuart for marshalling duties, Jackie for providing the bouncy castle and Woolmer Green Band. Three hundred vehicles attended and feedback from attendees was positive although two complaints were received highlighting not enough space for emergency vehicles, the event is too big and pollution. A complainant suggested the event should be moved or cancelled. £943 was collected for mental health charity Just One Click Away.
- b) To receive update on Village Day: Planning is on track with more traditional games being introduced this year. Bake Off and the pet show competitions will also feature.
- c) To receive update on Woolly Fest: 100 tickets have been sold for the event so far.

**1.22 To receive announcements. (for information only).**

Agenda items for June: Setting up a children's Warhammer Club. Donation for Woolmer Green Band for playing at PC events. Purchase of gazebo.

**1.23 To agree date of next meeting – Tuesday 13<sup>th</sup> June at 7.30pm.**

JRP 11/05/2023

Signed: \_\_\_\_\_  
Chairman.

Date: \_\_\_\_\_